

2024 VENDOR INFORMATION

Event Date	Sunday, July 21st, 2024
Booth Fees	\$25 - Non-Profit (501c3 Verification Required) \$50 - Handmade Artwork or Craft \$125 – Other Products or Services ** Booth sharing is not allowed *** Late registration (after July 16th) will assess an additional \$50 fee
Set-Up Time	7:30am to 9:00am
Exhibit Time	9:00am to 2:00pm
Location	McKinley Arts & Cultural Center: 925 Riverside Dr., Reno, NV 89503 (Keystone and Riverside Drive, next to the Bridge, facing the Truckee River)
Booth Size	10' X 10' Space
Power Supply	ONLY if critical for your artwork and approved by Kerri prior to the day of the Event. All requests and approvals must be made no later than July 16, 2023.
Environment	While there are shady trees on the premises, Art Paws recommends bringing extra covering; sandbags to secure your booth are recommended (wind is common in July); absolutely No Ground Holes -DO NOT stab, poke, or dig into the ground; no flexi-leashes
Space	A map will be provided before the event



2024 VENDOR BOOTH APPLICATION

Name: _____ Phone: _____ Company _____

Name: _____ Address: _____

_____ E-mail: _____

_____ Website: _____

THERE WILL BE NO BOOTH SHARING OPTIONS

Option 1: Non-Profit Booth - \$25

~please attach your IRS letter of determination (501c3)

Option 2: Artwork or Handcrafted Items - \$50

Original artwork and handmade crafts only, must be animal themed items

Option 3: Other products or services - \$125

Late Fee – if registered after **July 16, 2024** \$50

Do you have a Reno Business License? Yes No *(if no, add \$15)* _____ *If no, we will obtain your license; an additional \$15 is required for a temporary business license.*

Please Disclose your Reno License # here: _____

Are you bringing your own tent? Yes No _____
If not, would you like to rent one Yes No _____
(not required) additional \$135.00 _____

Do you need a table and/or chairs? Yes No _____
(table is an additional \$25; 2 chairs \$15) _____

Booth Total: _____

Do you have Liability Insurance? Yes No
If no, please sign and return the attached Liability release page with your application.

Mail this application, booth agreement, and any donation details with your check to: Art Paws, 8095 Blackfoot Way, Reno, NV 89506 or email to info@ArtPawsReno.com. All checks, cashier's checks, or money orders should be made payable to Art Paws, Inc.



2024 BOOTH AGREEMENT

Special Regulations

Vendor Booth Applications will be accepted through the day of the Event. However, any Vendor Booth Applications received after July 16, 2023, will be subject to availability and incur an additional late registration fee of \$50. Notification of vendor acceptance will be given within 10 business days of receipt of your Vendor Booth Application and fees made payable to: Art Paws.

This outdoor event will take place rain or shine. ***We will not be responsible for sun, shade, or weather conditions. No refunds will be given.*** However, booth space may be transferred to another vendor upon approval.

A 10' x 10' booth space will be assigned to each vendor. Each vendor is responsible to provide their own table and shade (unless requested in your Vendor Booth Application). While McKinley Arts & Cultural Center has many trees, please be prepared for morning and/or afternoon sun. Assigned vendor spaces cannot be changed the day of the event. Spaces will be given prior to July 21st, 2024. Please do not poke, stab, or dig holes in the ground.

As discussed further in the Release of Liability, executed herewith, each vendor accepts any loss or damage to their artwork, products, and/or items brought to the event.

Vendor Special Request

VENDOR agrees to all of the above by signing below.

Thank you. We all look forward to a wonderful Art Paws event.

Print Name: _____

Title: _____

Signature: _____

Date: _____

